

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT CLASSIFIED JOB DESCRIPTION

NUTRITION SERVICES DELIVERY DRIVER/OPERATIONS

DEFINITION

To load, unload, and transport equipment, food stuffs, and supplies, with the use of a medium truck; to perform cafeteria custodial duties; and to do related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from supervisory staff.

EXAMPLES OF DUTIES – Duties may include, but are not limited to, the following:

Delivers and picks up food, supplies, and equipment. Transports money from school sites to Nutrition Services office. Keeps simple vehicle operation records; assists in daily maintenance and cleaning of dishes; equipment and facilities; assists in the proper storage of materials and equipment for the district warehouse. Does routine maintenance of large equipment; stocks and dates items in storeroom and refrigerators; cleans floors and empties trash. May perform delivery functions for warehouse during summer. May extensively clean all kitchens during summer months, including but not limited to all equipment and kitchen surfaces. May train other personnel for specific job functions related to job description. Performs related duties as assigned.

QUALIFICATIONS

Knowledge and Abilities:

Knowledge of basic custodial functions; knowledge of basic food safety practices; knowledge of minor vehicle maintenance; knowledge of workplace health and safety practices; knowledge of equipment maintenance. Ability to do basic record keeping; ability to do heavy manual labor; ability to operate a delivery truck safely and efficiently; ability to work effectively in the absence of supervision. Ability to read, write and communicate in English. Ability to understand and carry out oral and written directions. Ability to establish and maintain effective working relationships with those contacted in the course of work.

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT CLASSIFIED JOB DESCRIPTION
NUTRITION SERVICES DELIVERY DRIVER/OPERATIONS (Continued)

Experience:

Some experience in delivery and custodial work.

Training:

Equivalent to the completion of the eighth grade.

License or Other Requirements:

Possession of, and the ability to maintain, an appropriate valid California driver's license.

Possession of, or ability to obtain a food handlers permit within the first 90 days of employment.

Salary:

Range 29

Reviewed and Agreed to by:

Date: 11/2018